



Teamsters Leadership Academy **2016 Schedule**

New Officer Training and Education (NOTE)

Dates: February 9-11 or March 8-10

Location: IBT Headquarters, Washington, D.C.

Fee: \$165.00

This three-day program at the IBT Headquarters is reserved for Teamster local union secretary-treasurers, presidents and trustees. It concentrates on the essential information newly-elected officers need to fulfill their Teamster constitutional and legal responsibilities.

TITAN IV

Date: March 21-23

Location: IBT Headquarters, Washington, D.C.

Fee: \$165.00

This three-day program is designed for TITAN operators and/or office staff who have a specific responsibility on TITAN. This workshop will be a hands-on TITAN overview for beginners and advanced operators. We will have a PowerPoint presentation and discussion geared toward understanding TITAN and its current application. This will consist of, but not be limited to, familiarizing TITAN operators with underused features of TITAN, a demonstration of TIMS (TITAN internal mail system) and the utility process of electronically posting a check-off.

Business Agent Skills in Survival (BASIS)

Dates: April 18-22 or August 1-5

Location: IBT Headquarters, Washington D.C.

Cost: \$275.00

This five-day program, offered twice in 2016, provides an overview of the skills and knowledge needed to be successful as a Teamsters business agent. Subjects include: organizing your work, effective representation, collective bargaining, organizing, political action, and membership mobilization. Participants will also have the opportunity to meet staff from a number of IBT Departments and learn about the services they provide to IBT affiliates.

Quickbooks/CBS II

Date: October 25-27

Location: IBT Headquarters, Washington, D.C.

Fee: \$165.00

This three-day program is reserved for local union bookkeepers. Bookkeepers are encouraged to bring any and all questions pertaining to the prescribed bookkeeping systems, section 2 (Disbursing Funds) and section 7 (Other Policies/Procedures/Information) of the Secretary-Treasurer's Manual. Additional topics include a discussion on backing up and maintaining the backups of the local union's financials, an overview of the trustee reports, the EEAJ and functional allocation designations, etc.

Collective Bargaining: How to Negotiate Strong Teamster Contracts

Date: November 14-18

Location: Teamsters JC 25, Chicago, Illinois

Cost: \$250.00

This five-day program is designed for those who are responsible for bargaining labor contracts in the private and public sectors. The program will cover the legal aspects of collective bargaining, the bargaining time line, company research, building membership solidarity, and all manner of bargaining table strategies and tactics (including costing, contract language, use of caucuses and sidebars, etc.) Special emphasis is placed on contemporary and difficult bargaining questions, including health care and pension. A variety of methods are used including class discussion, mock bargaining and interactive games.

Organizing for JUSTICE and POWER!

Date: December 12-16

Location: Local 79, Tampa, Florida

Cost: \$250.00

This five-day program for local union organizers and staff will teach participants how to build a successful organizing local by following the steps of the IBT Comprehensive Campaign Strategy. Through a case study, strong emphasis will be on guidelines and principles needed for building a successful campaign while dealing with today's organizing challenges and obstacles.



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Please check the following 2016 TLA(s) for which you are registering:

New Officer Training (NOTE)	2/9-11/16	\$165	_____
New Officer Training (NOTE)	3/8-10/16	\$165	_____
TITAN IV	3/21-23/16	\$165	_____
Business Agent Skills in Survival (BASIS)	4/18-22/16	\$275	_____
Business Agent Skills in Survival (BASIS)	8/1-5/16	\$275	_____
Quickbooks/CBS II	10/25-27/16	\$165	_____
Collective Bargaining	11/14-18/16	\$250	_____
Organizing	12/12-16/16	\$250	_____

Mr. Mrs. Ms. (Please circle one)

Name: _____

Position/Title: _____ Affiliate: _____

Email: _____ Cell: _____

Would you like your confirmation letter emailed to you _____ or arrive by USPS _____?

Describe your background with the Teamsters Union to give us an idea of your level of experience.

Please return this registration form and fee (check made payable to the IBT) to Marie Nolan, IBT Training and Development Department, 25 Louisiana Avenue, N.W., Washington, D.C. 20001. Or, you can fax the registration form to 202-624-6851 and pay the fee at registration. If you have any questions, please call Marie at 202-624-8965. Thank you!