



Teamsters Leadership Academy **Announcement**

Arbitration: Building Skills, Knowledge & Confidence **IBT Headquarters, Washington, D.C.** **November 18-20, 2014**

The IBT Training and Development Department will hold a TLA on arbitration for local union officers and business agents at IBT Headquarters in Washington, DC. Instructors will provide the basics of handling a case including preparation for arbitration, evidence and witnesses. Although focus is on the arbitration process, principles can be applied to panel and committee hearings. Participants will learn these skills through mock hearings and receive “bench decisions” from arbitrators.

NOTE: Before making travel arrangements, please contact Marie Nolan at (202) 624-8965 or mnolan@teamster.org to confirm space availability.

WHO: Local Union Officers & Business Agents

WHEN: Tuesday, 11/18/14 Tuesday-Thursday, 11/18-20
Registration: 8am – 9am Program: 9am - 5pm

WHERE: IBT Headquarters
25 Louisiana Avenue, NW
Washington, DC
202-624-8117

HOTEL: List of suggested hotels attached.
To make reservations, please call the hotel(s) directly or contact the Teamsters Travel Department at 1-800 428-3591 for assistance. Affiliates are responsible for the cost of their own transportation and lodging. Continental breakfast and lunch will be provided each day.

COST: There is a registration fee of \$165.00 per person for this program. Please make checks payable to *IBT* and return with your registration form to Marie Nolan, IBT Training & Development Department, 25 Louisiana Avenue, NW, Washington, DC 20001.

Alternately, you may fax the registration to 202-624-6851 or scan and email to mnolan@teamster.org and bring your payment with you to the program.



Teamsters Leadership Academy Registration

Arbitration: Building Skills, Knowledge & Confidence
IBT Headquarters, Washington, D.C.
November 18-20, 2014

Mr. _____ Mrs. _____ Ms. _____

Name: _____

Email: _____ Local Union/Other: _____

Position/Title: _____

How long in this position? _____

Arrival date: _____ Departure date: _____

Would you like your confirmation letter **emailed** or sent through the **USPS**? **(Please circle one.)**

Please tell us about your background with the Teamsters Union to give us an idea of your level of experience.

Have you prepared and presented any cases for arbitrations or panel hearings? If so, how many? _____

Please return this form with your payment to:

Marie Nolan
IBT Training & Development Department
25 Louisiana Avenue, NW
Washington, DC 20001

Or, fax this registration to 202-624-6851 and bring your payment with you to the program. If you have any questions, please call Marie at 202-624-8117. Thank you.

Teamsters Leadership Academy
Arbitration: Building Skills, Knowledge and Confidence
March 12-14, 2013

Suggested Area Union Hotels

(Please note that the first four (4) hotels are within walking distance to the IBT.)

- 1. Affinia Liaison Capitol Hill**
415 New Jersey Ave., NW
Washington, DC 20001
Phone: 1-202-638-1616
- 2. Washington Court Hotel**
525 New Jersey Ave., NW
Washington DC 20001
Phone: 1-202-628-2100
- 3. Hyatt Regency Washington**
400 New Jersey Ave., NW
Washington, DC 20001
Phone: 1-202-737-1234
- 4. Phoenix Park Hotel**
520 N Capitol St NW
Washington, DC 20001
Phone: 202 638-6900
- 5. Beacon Hotel (Governor's House Hotel)**
1615 Rhode Island Ave NW
Washington, DC 20036
Phone: 202 296-2100
- 6. Capital Hilton**
1001 16th St NW
Washington, DC 20036
Phone: 202-393-1000
- 7. L' Enfant Plaza**
480 L' Enfant Plaza SW
Washington, DC 20024
Phone: 1-202-484-1000
- 8. Capitol Skyline Hotel**
10 Eye St SW
Washington, DC 20024
Phone: 202.470.1268
- 9. Embassy Row**
2015 Massachusetts Ave NW
Washington, DC 20036
Phone: 202 265-1600
- 10. Embassy Suites Hotel Washington DC**
900 10th Street NW
Washington, DC 2000
Phone: 202-739-2001
- 11. Harrington Hotel**
436 11th St NW
Washington, DC 20004
Phone: 202 628-8140
- 12. Hay Adams Hotel**
800 16th St NW
Washington, DC 20006
Phone: 202 638-6600
- 13. Holiday Inn Georgetown**
2101 Wisconsin Ave NW
Washington, DC 20007
Phone: 202-338-4600
- 14. Jefferson Hotel**
1200 16th St NW
Washington, DC 20036
Phone: 202.448.2300
- 15. Madison Hotel**
1177 15th St
Washington, DC 20005
Phone: 202-862-1600
- 16. Mandarin Oriental**
1330 Maryland Ave, SW
Washington, DC 20024
Phone: 202-554-8588

- 17. Marriott Wardman Park**
2660 Woodley Rd., NW
Washington, DC 20008
Phone: 202 328-2000
- 18. Omni Shoreham Hotel**
2500 Calvert St NW
Washington, DC 20008
Phone: 202 234-0700
- 19. Renaissance Mayflower Hotel**
1127 Connecticut Ave, NW
Washington, DC 20036
Phone: 202-347-3000
- 20. Sheraton Four Points**
1201 K St NW
Washington, DC 20005
Phone: 202-289-7600
- 21. St Regis Washington**
923 16th St NW
Washington, DC 20006
Phone: 202-638-2626
- 22. The Fairfax at Embassy Row**
2100 Massachusetts Avenue, N.W.
Washington, DC 20008
Phone: 202 293-2100
- 23. W Washington D.C.**
515 15th St NW
Washington, DC 20004
Phone: 202 638-5900
- 24. Washington Hilton and Towers**
1919 Connecticut Ave NW
Washington, DC 20009
Phone: 202-483-3000