



# TEAMSTERS LEADERSHIP ACADEMY *Announcement*

## **Business Agent Skills in Survival (BASIS)**

*IBT Headquarters, Washington, D.C.*

**October 20-24, 2025**

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This five-day program provides an overview of the skills and knowledge needed to be successful as a Teamster business representative. Subjects include: organizing your work, effective representation, collective bargaining, organizing, political action, and membership mobilization. Participants will also have the opportunity to meet staff from a number of IBT Departments and learn about the services they provide to IBT affiliates.

**REGISTRATION:** Register online at <http://ibt.io/tla2025>

**WHO:** **Teamster Business Agents**  
All TLA registrants must be sponsored by their local union, Joint Council or other Teamster affiliate. You and your principal officer will both receive a copy of your registration confirmation.

**WHERE:** **IBT Training Classroom, Washington, D.C.**  
25 Louisiana Ave., NW  
Washington, D.C. 20001  
202-624-6800

**WHEN:** **Registration:** October 20, 8am-9am (IBT Classroom)  
**Program:** October 20-24, 9am-5pm

**HOTEL:** **List of suggested hotels attached.**  
To make reservations, you may contact the hotel directly.

**FEE:** **No Charge**

**IMPORTANT NOTE:** Our programs fill quickly! Please contact Renee Parker at (202) 624-8724 or [RParker@teamster.org](mailto:RParker@teamster.org) to confirm space availability before making travel arrangements!

# **Teamsters Leadership Academy: Business Agent Skills in Survival (BASIS)**

## **Suggested Area Union Hotels**

**\*\*\*Please note that the first four (4) hotels are within walking distance of the IBT\*\*\***

- 1. Yotel**  
415 New Jersey Ave., NW  
Washington, DC 20001  
Phone: 202-638-1616
- 2. Hilton Washington DC Capitol Hill**  
525 New Jersey Ave., NW  
Washington DC 20001  
Phone: 202-628-2100
- 3. Hyatt Regency Washington**  
400 New Jersey Ave., NW  
Washington, DC 20001  
Phone: 202-737-1234
- 4. Phoenix Park Hotel**  
520 N Capitol St., NW  
Washington, DC 20001  
Phone: 202-638-6900
- 5. Beacon Hotel**  
1615 Rhode Island Ave., NW  
Washington, DC 20036  
Phone: 202-296-2100
- 6. Capital Hilton**  
1001 16th St., NW  
Washington, DC 20036  
Phone: 202-393-1000
- 7. L' Enfant Plaza**  
480 L' Enfant Plaza SW  
Washington, DC 20024  
Phone: 202-484-1000
- 8. Capitol Skyline Hotel**  
10 Eye St., SW  
Washington, DC 20024  
Phone: 202-470-1268
- 9. Embassy Row**  
2015 Massachusetts Ave., NW  
Washington, DC 20036  
Phone: 202-265-1600
- 10. Embassy Suites Hotel Washington DC**  
900 10th Street NW  
Washington, DC 2000  
Phone: 202-739-2001
- 11. Harrington Hotel**  
436 11th St., NW  
Washington, DC 20004  
Phone: 202-628-8140
- 12. Hay Adams Hotel**  
800 16th St., NW  
Washington, DC 20006  
Phone: 202-638-6600
- 13. Holiday Inn Georgetown**  
2101 Wisconsin Ave., NW  
Washington, DC 20007  
Phone: 202-338-4600
- 14. Jefferson Hotel**  
1200 16th St., NW  
Washington, DC 20036  
Phone: 202-448-2300
- 15. Madison Hotel**  
1177 15th St., NW  
Washington, DC 20005  
Phone: 202-862-1600
- 16. Mandarin Oriental**  
1330 Maryland Ave., SW  
Washington, DC 20024  
Phone: 202-554-8588