



New Officer Training and Education (NOTE)

IBT Headquarters, Washington, D.C.

December 8-11, 2025

This four-day program is reserved for all Teamsters local union newly-elected officers. It will concentrate on the essential information needed to fulfill their Teamster constitutional and legal responsibilities.

REGISTRATION: Register online at <http://ibt.io/tla2025>

WHO: Newly-Elected Officers

WHEN: Monday 12/8 - Thursday, 12/11

Registration: 8:00 a.m.

Program: 9:00 a.m.-5:00p.m. (Mon-Wed) *end at noon on Thurs.*

WHERE: **IBT Training Classroom, Washington, D.C.**
25 Louisiana Avenue, NW
Washington, D.C. 20001
Tel: (202) 624-6800

SUGGESTED HOTEL: See Attached List of Suggested Hotels

FEE: No Charge

IMPORTANT NOTE: Our programs fill quickly! Please contact Renee Parker at (202) 624-8724 or RParker@teamster.org to confirm space availability before making travel arrangements!

Teamsters Leadership Academy

Suggested Area Union Hotels

Please note that the first four hotels are within walking distance to the IBT

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| 1. Yotel
415 New Jersey Ave., NW
Washington, DC 20001
Phone: 202-638-1616 | 8. Capitol Skyline Hotel
10 "I" St., SW
Washington, DC 20024
Phone: 202-470-1268 |
| 2. Hyatt Regency Washington
400 New Jersey Ave., NW
Washington DC 20001
Phone: 202-737-1234 | 9. Embassy Row
2015 Massachusetts Ave., NW
Washington, DC 20036
Phone: 202-265-1600 |
| 3. Hilton Washington DC Capitol Hill
525 New Jersey Ave., NW
Washington, DC 20001
Phone: 202-628-2100 | 10. Embassy Suites Hotel Washington DC
900 10th Street, NW
Washington, DC 2000
Phone: 202-739-2001 |
| 4. Phoenix Park Hotel
520 N Capitol St., NW
Washington, DC 20001
Phone: 202-638-6900 | 11. Harrington Hotel
436 11th St., NW
Washington, DC 20004
Phone: 202-628-8140 |
| 5. Beacon Hotel (Governor's House Hotel)
1615 Rhode Island Ave., NW
Washington, DC 20036
Phone: 202-296-2100 | 12. Hay Adams Hotel
800 16th St., NW
Washington, DC 20006
Phone: 202-638-6600 |
| 6. Capital Hilton
1001 16th St., NW
Washington, DC 20036
Phone: 202-393-1000 | 13. Holiday Inn Georgetown
2101 Wisconsin Ave., NW
Washington, DC 20007
Phone: 202-338-4600 |
| 7. L' Enfant Plaza
480 L' Enfant Plaza SW
Washington, DC 20024
Phone: 202-484-1000 | 14. Jefferson Hotel
1200 16th St., NW
Washington, DC 20036
Phone: 202-448-2300 |